



CALL FOR APPLICATIONS FROM DEAF, MAD & DISABILITY-IDENTIFIED APPLICANTS

ACCESS MANAGER

Start Date: January 9 2018

6-month contract: January-June 2018

*3.5 days/week (28 hours)

\$30/hr

*Some evening and weekend work will be required

Tangled Art + Disability is boldly redefining how the world experiences art and those who create it. We are a not for profit art + disability organization dedicated to connecting professional and emerging artists, the arts community and a diverse public through creative passion and artistic excellence. Our mandate is to support disability-identified artists, to cultivate disability arts in Canada, and to enhance access to the arts for artists and audiences of all abilities.

Tangled invites applications from Deaf, Mad or disability-identified people for the position of Access Manager. The goal of the Access Manager position is to improve Tangled's accessibility policies and practices and to develop the necessary resources for Tangled to support other arts and culture organizations in developing inclusive practices. Working collaboratively with Tangled staff and partners, the successful candidate will



assist in developing the latest policies and practices in accessible arts creation and presentation.

Reporting to the Executive Director and Artistic Director, the Access Manager will develop in-house access policies, consult with community members, and develop an Accessibility Toolkit. In addition, the Access Manager will be a project lead in the development of Tangled's social enterprise, an accessibility consulting service for arts and culture organizations. The Access Manager will be responsible for developing educational materials including workshops, will assist in shaping the business plan and workshop models, and will lead five pilot consultations with arts and culture organizations.

The nature of the position is flexible and evolving, adapting to the needs and opportunities of this vibrant and growing organization. The role of Access Manager will require occasional evening and weekend commitments. Overtime is compensated with time-off in lieu, during slower periods of the schedule.

KEY RESPONSIBILITIES

Research

- Review, analyze and organize Tangled access research.
- Deliver and coordinate logistics for workshops designed to develop an Accessibility Toolkit with Tangled artists and community consultants.



- Compile results and recommendations from Accessibility Toolkit workshops.

Coordinate Pilot Consultations

- Build relationships with arts and culture organizations for pilot consultations.
- Coordinate consultations with pilot organizations: organize; schedule meetings; develop contracts, etc.
- Develop proposals, work plans and timelines based on initial consultations with organizations.
- In consultation with the Tangled staff team, determine necessary human resources to deliver consultations.

Resource Development and Delivery

- Develop and pilot inclusivity training workshop for arts and culture organizations.
- Develop educational materials for workshops and consultations, as needed.
- Contribute to the ongoing development of Tangle's Access Guidelines.
- Oversee creation of public Accessibility Toolkit.



Evaluation

- Prepare, administer and review evaluation results for pilot consultations.
- Develop, conduct and compile evaluation of access practices at Tangled events.
- Gather feedback, analyze and prepare final report on successes and challenges.

QUALIFICATIONS

- Demonstrated knowledge of and experience within Deaf, Mad and disability arts and culture;
- Excellent organizational and time management skills and ability to effectively coordinate a number of projects simultaneously;
- Ability to work independently, demonstrate initiative and adhere to deadlines with minimal supervision;
- Excellent interpersonal and relationship-building skills;
- Demonstrated commitment to working collaboratively and with collegial spirit;
- Excellent verbal and written communication skills;
- Knowledge of and experience with AODA legislation is considered an asset.



Tangled Art + Disability is committed to programming from within Deaf, Mad and disability communities and will only consider applicants for this position who identify with one of these communities. Within these communities, we encourage applications from Black, Indigenous and People of Colour communities, as well as LGBTQQIP2SA-identified persons.

Interested candidates are invited to send a current resume and a brief letter of interest to careers@tangledarts.org.

DEADLINE for applications: December 8, 2017 at 5:00 pm EST.
Please no phone calls. Interviews will be held in Toronto or by Skype.